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**GOVERNORS’ FINANCE AND RESOURCES COMMITTEE**

**Tuesday 14th November 2023 at 7pm**

**Remote Online Meeting**

# AGENDA

**Members:**Michael Belfourd – Chair of the Committee/Foundation Governor  
Sarah Medicoff - Foundation Governor  
Eve Preece – Staff Governor (support staff)

Nader Sheta – Chair of Governors/ Foundation Governor

Graham Thompson – Principal

**Invited to attend**:   
Clare Baskott - Clerk to Governors

Catherine Biscoe, Partner, Buzzacott LLP,  
Ciaran Graham – Associate Principal (Observer)  
Margaret Searle - Director of Finance & Resources

|  |  | ***BAF/RISK Register (Summer 2023)*** |
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| 1 | ***This items below will be taken in the joint session with the Finance and Resources Committee and the Governing Body at 6:30pm.***   * 1. Financial Management Control Evaluation: To note the completed non-mandatory self-evaluation for 2022-23: Director of Finance and Resources. (**Appendix Item 5.1)**   2. Financial Statements for year ended 31st July 2023, to be presented by Buzzacott, Financial Statements, Auditors (**Appendix Item 5.2)**   3. Post-Audit Management Report for 2022-23 including Regularity  (**Appendix Item 5.3)**   4. Letter of Representation (**Appendix Item 5.4)**   Audit Committee and Auditors to leave at this point | ***2,10 funding & finance, leadership and governance*** |

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| 2 3  4 | **Opening Prayer**  **Welcome and Apologies for absence**  **Declarations of Interests** |  |
| 5  6 | **Minutes of previous meeting, 19th September 2023:** for review and agreement for signing *(****Appendix 5)***  **Matters Arising** for this meeting not on the agenda. |  |
| 7  7.1  7.2 | **Accommodation, Premises project report and plans: Graham Thompson: Principal**  Update report **(Appendix 7.1)** Annual Review of Health and Safety Policy – for review and recommendation to Governing Board for approval **(Appendix 7.2)** | **2, 7 (Funding & Finance; Estates and H&S compliance)** |
| 8  8.1    8.2  8.3  8.4  8.5 | **Financial update: Margaret Searle: Director of Finance and Resources**  **Monthly Commentary: Accounts and Cashflow** (September 2023, these were circulated on 18th October 2023)  **Funding - Financial Projections: review and update on financial plan** **(Appendix 8.2)**  **Treasury (Appendix 8.3)**  **Student Council (Student’s Union) Financial Report – presentation of accounts for 2022-23 (Appendix 8.4)**  **ESFA confirmation of CFFR 2023 to 2025 and Financial Dashboard October 2023 (Appendix 8.5)** | **2 (Funding and Finance)** |
| 9 | **Student Roll and Recruitment: Graham Thompson, Principal** Verbal report (including Open Day arrangements) Enrolment data in papers | **1, 2 (Student Recruitment, Funding and Finance)** |
| 10  10.1 | **SFX Corporate Services Limited: Margaret Searle: Director of Finance and Resources Report/Business Plans update (Appendix 10.1)** | **2 (Funding and Finance)** |
| 11 | **Staff Cost of Living Rises: Mr Thompson –** Updates as applicable | **9 (HR)** |
| 12 | **Professor Keohane Memorial Fund/Prize Award** Endorsement of nominee(s) for recommendation to Full Board |  |
| 13 | **Risk Management: Have governors indentified any new risks or modifications to existing risks on the register?** | **Risk Management** |
| 14 | **Any other business** |  |
| 15 | **Date of next meeting:** Tuesday 20th February 2024 at 5:30pm |  |