

St FRANCIS XAVIER 6th FORM COLLEGE

MEETING OF THE FULL GOVERNING BODY

Tuesday 5th July 2022

6pm

Held in St Francis Xavier College

College mission statement:

St Francis Xavier Sixth Form College is an inclusive educational community rooted in the Catholic faith, that has Christ at its centre. Our aim is to provide a broad curriculum which emphasises the pursuit of excellence and focuses on career preparation, leadership and service to others. We are committed to preparing the whole person to lead a life of purpose and success in a just and sustainable world.

March 2022

MINUTES

PRESENT:

Mr N Sheta, foundation governor, Chair	Mr G Thompson, Principal
Mr M Belfourd, foundation governor, Vice Chair	Ms K Bainbridge, co-opted governor
Mr K Thomas, foundation governor	Ms P Rowe, co-opted governor
Mr D Navarro, foundation governor	Mr T Posnic-Boyce, Student Governor, items 1 - 11
Mr S Ebele, foundation governor	Mr J Manduvi, Student Governor, items 1 - 11
Mr P Barber, foundation governor	Mrs E Preece, Staff Governor
Mr R Vianello, foundation governor	
Mr D Freeman, foundation governor	
Mrs B Meier, foundation governor (by remote video connection) from 6.48pm	

NOT PRESENT:

Mr R Lagnado, student governor
Ms Joela Quartey, student governor

IN ATTENDANCE:

Mr C Graham, Associate Principal, Ethos and Student Welfare
Ms K Foan, Associate Principal Curriculum & Quality
Mrs E Lewis, Clerk to the Governors

The meeting was opened at 6pm by Mr Sheta. It was quorate throughout and all governors were able to see and hear one another.

1. OPENING PRAYER: offered by Mr Thompson.

The prayer was followed by opening remarks by Mr Sheta encouraging governors to challenge and ask questions and seek explanation of acronyms¹. Mr Sheta advised that during the meeting there would be a tour of the exterior of the Business Hub currently under construction. He announced that the order of the agenda would be rearranged so that the student governors (agenda item 13) would give their report prior to the Principal's report (agenda item 10).

2. INTRODUCTIONS / MEMBERSHIP OF THE GOVERNING BODY

2.1. Welcome:

2.1.1. Student Governors: The nomination of Mr Joshua Manduvi and Mr Tom Posnic-Boyce as student governors was formally agreed and they were duly appointed to a one-year term of office for the academic year, 2022 - 2023

¹ A glossary was appended to the report

- 2.2.** Farewell: Good wishes and thanks for their service were expressed, in their absence, to governors standing down after this meeting:
Ms Rachel Clark, Staff Governor – retiring from her post.
Ms Joela Quartey and Mr Roberto Lagnado, student governors – end of term of office
- 2.3.** The resignation of Mrs Kerry Taylor, foundation governor on 6th May 2022 was noted.
- 2.4.** The end of the third term of office of Mr Richard Vianello, foundation governor on 27th October 2022, was noted. Mr Vianello would step down on that date. Appreciation and thanks were extended to him including for his membership and chairing of the Audit Committee. Mr Vianello confirmed his intention to attend the Governors’ Focus Morning on 8th October.
- 3. APOLOGIES FOR ABSENCE:** Received from Ms Clark were accepted.
- 4. DECLARATION OF INTERESTS:** There were none.
- 5. MINUTES OF PART ONE and PART TWO of THE MEETING HELD ON 22nd March 2022:** Previously circulated 3rd May 2022 and included in the papers for the meeting were agreed to be a true and accurate record and were duly signed by Mr Sheta.
- 6. MATTERS ARISING (other than covered by agenda items):**
- 6.1.** Duke of Edinburgh Scheme: Mr Thompson confirmed that the appointment of a co-ordinator for the scheme was pending and once that was made the scheme would be introduced at the college in the coming academic year.
- 7. REVIEW OF ACTIONS CARRIED FROM PREVIOUS MEETINGS:** Covered by reports and agenda items.
- 8. INFORMATION / DATA / COMMUNICATED SINCE MARCH 2022 MEETING:** Governors noted the list of documents / reports / data, listed on the agenda, which had been circulated by email since the previous meeting. Subsequent to issue of the agenda, governors had been informed of dates of Mass in an email “this week in college” on 27th June 2022.
- 9. CHAIRS ACTION:** Mr Sheta reported his meeting with the Chaplain and Apprentice Chaplain and his positive impression of their work and engagement with the college community and social media.
- 10. STUDENT GOVERNORS’ REPORT:** Mr Manduvi and Mr Posnic-Boyce introduced themselves and outlined their courses of study and aspirations. Both were participants in the Young Enterprise scheme. They explained why they had selected SFX for their sixth form studies and described their views of the college, its resources and opportunities. Mrs Lewis confirmed that they would receive in house and external training including a bespoke session provided by [Unloc](#) the national student governor hub.
- 11. PRINCIPAL’S REPORT TO GOVERNORS, No 89:** Mr Thompson introduced his report which had been included in the papers for the meeting. During the course of his review, he responded to questions submitted in advance of the meeting. The report incorporated reports summarising Freedom of Information and GDPR activity and compliance during the year. A glossary of titles and abbreviations was appended to it for reference.
Mr Thompson presented the Executive Summary:
- 11.1. Sector News:** Mr Thompson outlined the likely impact of the decision to be taken by the (Office for National Statistics) and advised governors that the AoC² and SFCA³ member organisations were lobbying for equity of the potential financial benefits reclassification as a public sector organisation might bring.

He referenced the key aspects of the Diocesan (RCAOS) academisation strategy, noting that Sixth Form Colleges were not mentioned. Letters from Archbishop John Wilson and the RCAOS Academisation Principles and Oversight had been appended to Mr Thompson’s report. Mr Barber explained that whilst it was now possible in law for Catholic Sixth Form Colleges to academise, enabling legislation was still required which could be passed in the autumn.

² Association of Colleges

³ Sixth Form Colleges Association

Mr Thompson explained that Level 3 diploma and extended diploma in Engineering qualifications delivered at the college were at risk of withdrawal of funding and explained why, because engineering was in wave three of T Levels, this would create a gap for SFX. Mr Thompson advised Mr Sheta that 23 students would be impacted if the decision to defund was implemented.

Mr Thompson confirmed that enhanced Ofsted inspections would begin in September with the additional dimension focusing on plugging the skills gap.

11.2. Progress against in-year strategic objectives 2021 – 2022

Mr Thompsons reviewed progress against each element of the objectives expressed as “INSPIRE”.

He reported that feedback from the college Equality, Equity, Diversity and Inclusion committee would be presented to him the following week and he would report back to the next governors’ meeting with the arising recommendations.

Mr Thompson highlighted the summary review of the range of support given to those in need. Progress against the Quality Improvement plan was noted. He explained why the outcome of exams was uncertain and difficult to predict but confirmed that the recovery education funds had all been spent and that teachers had been supported in areas identified through quality measures including lesson observations.

It was noted that staff and student wellbeing were a priority.

11.3. Curriculum and Staffing Matters

Mr Thompson commented that 90% attendance was pleasing whereas punctuality at 96% frustrated teachers as Ms Rowe had observed during her link visit. He reported retention was good at 95.5% (LY 99%). In response to Mr Ebele, who had asked in advance whether there was “a predominate factor the decline in the retention rate is being attributed to and why this factor would be driving the retention. What would be expected as a typical retention rate in a typical non-CAG/TAG year - for rough comparison?” Mr Thompson explained why the previous year retention (measuring course completion) had been high due to the Teacher Assessed Grades process. He said that the measure for this year was ahead of a typical year, 84% / 86%. The rate had been improving in response to targeted foci of the college quality improvement plan.

The main body of the report contained graphical illustration and data to support the commentary in the executive summary.

Mr Thompson noted that the A level curriculum balance of the college was weighted more to social sciences and humanities than other colleges in the sector.

He reported the presentations and activities included in the Careers Week programme held for year 12 students. Mr Belfourd commented on the programme appended to the report which included apprenticeships. He referred to the interest of Ministers in this progressions route. He noted that the College collective pilot had largely been successful.

Mr Ebele had expressed his congratulations on the college’s national recognition of the digital innovation strategy [through an Academia Spotlight Story and at the SFCA summer conference] along with his thanks and congratulations to Mr Bouchaara. With reference to paragraph 3.7 in the report, he had asked in advance “What are the college's plans for continuing the excellent progress made in this important area of digital innovation in L&T? Has someone been/being appointed (internally/externally) to replace the Director of Innovation role?”. Mr Belfourd concurred that Mr Bouchaara had played a key role in the implementation and development of the digital innovation strategy and had impressed governors with this presentation. Mr Thompson confirmed that the digital strategy had been and would continue to be a key focus of learning, teaching and professional development / qualifications and that interviews were scheduled to appoint a successor to Mr Bouchaara.

With reference to paragraph 3.14 and Appendix 6 of the report, Mr Ebele had highlighted “We

have also undertaken a little restructuring, freeing up directors of faculty from their head of department responsibilities, which will enable them additional time to focus on the quality of our provision.” Wishing them well and expressing thanks to the leaving staff, Mr Ebele had asked if there was “any additional insight into whether there is any correlation between the restructuring and the levels of leavers (particularly across Heads of Departments)” and “How does the levels of leavers in this group of staff compare to previous year? and “Were any vacated Heads of Departments roles filled internally?”. Mr Thompson stressed that, apart from retirees, most staff moving on were progressing to promotion. He gave examples of their destinations and commented that there had been more opportunities for movement and progression this year as the country moved out of post-pandemic restrictions. Some internal candidates were expected to be appointed to fill Head of Department / Head of House vacancies.

11.4. Funding and Financial Health

Mr Thompson reported key financial facts which confirmed the good financial position of the college and announced that the early intervention status had been lifted by the ESFA. Due to the lagged funding methodology, good student recruitment this year would deliver a higher grant for 2022 – 2023.

He referred to the financial health predictions in the CFFR⁴ which would be presented later in the meeting.

Mr Thompson described the application that had been submitted to the ESFA for capital funding to support the introduction of new T Levels in wave 4. The proposed project would develop the lower ground floor of Xavier Wing.

Mr Thompson noted that Dukes Education the new owners of the former Oliver House site were planning to open their independent 11 – 16 school in September 2023 and gave some background to the group. He advised that a reasonable relationship was forming with them, but their interest in obtaining the nursery would not be furthered by the college. Mr Sheta wondered whether much disruption was anticipated during the re-development. Mr Thompson was hopeful it would be minimal. Mr Belfourd gave some history of the buildings and land in relation to the Diocesan ownership.

Mr Thompson addressed a question submitted by Mr Ebele in advance of the meeting with regard to paragraph 4.4 “Were there any useful activities/analysis/financial disciplines that the college had to perform under early intervention - that would be valuable to maintain going forward? [i.e., any internal college activities - not including submitting the monthly reports to the ESFA]”. He emphasised that a key assumption in the financial forecasting was meeting student recruitment targets and described the strategies that were being developed and embedded in marketing and recruitment including social media campaigns. Mr Belfourd explained the context of lagged funding.

Mr Navarro asked Mr Thompson whether it was expected that the level of students would be maintained. Mr Thompson confirmed that the plan to grow student numbers was still in place (target 1325 for coming year and 1440 by 2026). The college had bucked the trend in other colleges for student recruitment for the current year, by growing, despite the promised demographic upturn failing to materialise. Confidence was supported by the funding award from the capacity fund. Mr Navarro commented that investments by the college were based on predictions of growth. Mr Thompson acknowledged that a significant drop in cohort numbers was predicted in ten years’ time. In response to Mr Vianello, Mr Thompson asserted that financial management was secure and the college was working hard to restore and increase levels of income generation to reduce reliance on ESFA grant funding.

11.5. College Events and Activities

Mr Thompsons highlighted key events and activities which he had captured in his report and said there were many more going on. The college had won the Community Impact Award - one

⁴ College Financial Forecasting Return

of eight awards made by the SFCA. He announced that the Young Enterprise team had won the central London marketing award.

11.6. Catholic Ethos

Mr Thompson outlined the Catholic ethos and chaplaincy and charity work detailed in the report and commended the impact that the new chaplaincy team had made since joining the college. Governors would meet Deacon Tony at the focus morning.

The Principal's report was accepted.

- 12. STRATEGIC PLAN 2022 – 2025:** Mr Thompson summarised the stages of drawing up the new plan which had been launched at the Governors' Focus morning in October 2021 and returned to the Governance Committee in June 2022. It would be reviewed by Support Staff in the following week. Mr Thompson outlined the nine themes of vision and mission on which the strategy had been developed.

Mr Sheta confirmed that implementation of the plan would be monitored via college and governors' committees and the Quality Improvement Plan. The Governance Committee would report back to this summer meeting and progress would be included in the Principal's report.

The Strategic Plan was endorsed by governors, pending the remaining consultation with Support Staff. Mr Barber applauded the reference to the Xaverian Brothers.

[Mrs Meier joined the meeting via video link at 6.48pm]

[The two student governors left the meeting at 6.50pm]

The meeting was adjourned to allow governors to tour the new Business Hub.

The meeting resumed at 7.04pm. It remained quorate.

- 13. SAFEGUARDING, CATHOLIC INSPECTION and EDI:** Mr Graham, Designated Safeguarding Lead (DSL) introduced the "Safeguarding and welfare report", July 2022 which had been included in the papers for the meeting. Mr Graham confirmed that, as noted by Mr Thompson, a report from the Equality, Equity, Diversity and Inclusion strategy committees was awaited. Catholic Inspections was scheduled as a session at the Governors' Focus morning on 8th October. His report, therefore, concentrated on Safeguarding and Welfare.

Mr Graham led governors through the report giving context to the data and information included in it. Governors noted the delivery of safeguarding training to staff. Changes in the September 2022 update of the KCSiE⁵ guidance were highlighted and Mr Graham explained how the new version would be disseminated to staff. He acknowledged the support and expertise of Ms Bainbridge, the safeguarding link governor.

ACTION: Mr Graham and Mrs Lewis to review the training given to governors at induction, including online, to confirm that it meets the specification for governor training detailed in KCSiE.

Mr Sheta commented that the narrative and examples in the report show the magnitude of the safeguarding and welfare task and applauded Mr Graham and his team.

Ms Bainbridge asked whether Mr Graham had made any prevent referrals. There had been one approximately four years ago.

Ms Bainbridge commended the report as impressive and exemplary showing what is going on and how the college advocates for young people.

- 14. ORAL REPORTS FROM GOVERNORS COMMITTEES:** Draft minutes included in the papers for the meeting were taken as read.

14.1. Audit committee had met remotely on 17th May 2022, chaired by Mr Ebele. Draft minutes had been received in the papers for this meeting.

- 14.1.1. External Audit Strategy for 2022: The plan which had been presented to and accepted by the Audit Committee had been included in the papers for information. It was noted that the fee would be £21,150 for year ending 31st July 2022 work (3% increase on year end 2021) as quoted in the renewal tender reported to the previous meeting.

⁵ Keeping Children Safe in Education

- 14.1.2. Mr Ebele confirmed that RSM (internal auditors) would disengage from SFX after completion and reporting on the outstanding agreed upon procedures assignment for this academic year. Two assignments had been commissioned but only one report on the Learner Number Systems had been returned - included in the papers for the meeting. The IT infrastructure report was still awaited.
- 14.1.3. Mr Ebele introduced the Risk Register included in the papers for reference for all. He explained it had been shared with each committee. The top two highest ranking risks (Student Recruitment & Competition and Funding & Finance) had not changed – the ranking of other risks had changed as marked on the register.
- 14.1.4. Mr Ebele referred to the Board Assurance Framework which had been updated and included in the papers for the meeting for reference.
- 14.1.5. Mrs Lewis outlined the Internal Audit Strategy going forward. The Audit Committee had considered the risks and benefits of not having a contract in place for internal audit and the reality of a dearth of audit firms interested in providing the service. The approach would be consideration by the committee, at each meeting, in reviewing the present and emerging risks, of whether the level of assurance that governors need can be gained sufficiently from internal procedures. The budget for internal audit fees has been preserved to fund the commissioning of specialist, best value, reviews as and when required if the existing risk mitigating assurances need further reinforcement. Collaboration with other colleges for internal audit would also be explored.

An external assurance review of learner numbers systems, previously included in the cycle of internal audit every other year, was critical to the financial statements audit and will be scoped once the level of reliance Buzzacott (external auditors) will require is articulated. For the end of year 2022 work, the outcomes of the internal audit on learner number systems undertaken by RSM in spring 2022 will be available to Buzzacott.

The committee would meet next on 15th November 2022.

14.2. Finance and Resources Committee had met remotely on 21st June 2022, chaired by Mr Belfourd. Draft minutes had been received in the papers for this meeting.

- 14.2.1. **Revised costings submitted in the bid to the T Level Capital fund 2022 for delivery of T Levels in 2023.** Mr Belfourd introduced the Accommodation and Premises Report which had been updated since the committee met and included in the papers for information. He explained that the 20% contribution offered by the college in its bid as match funding, would actually have a higher monetary than had been approved by written resolution on 2nd March 2022 – for that an initial estimate made by the surveyor had been used. He advised that the revised college commitment, based on costed figures submitted in the bid for funding, would be £131k inclusive of VAT. **This was accepted.** Mr Belfourd explained to Mr Barber that the college was not in scope for the free subscription to *Statlog* available to schools and also confirmed that the Diocesan assets value of freehold are on the college balance sheet. Mr Navarro clarified that there was no funding available from the Diocese for condition improvement projects.
- 14.2.2. **Annual Health & Safety Report for 2021 – 2022:** Mr Belfourd proposed the report, included in the papers for the meeting, for approval. **Duly approved.**
- 14.2.3. **College Financial Forecasting Return (CFFR) Commentary 2022 – 2024 and completed template spreadsheet:** Mr Belfourd explained the proposed return that had been included in the papers for the meeting. He confirmed that the commentary followed the format prescribed in Appendix A of the *College financial planning handbook*. He reviewed key assumptions and predictions and highlighted that the forecast returned a “Good” financial health grading under the current methodology but advised that a new formula, currently under discussion, could change that as set out in the commentary. Mr Belfourd responded to a question from Mr Navarro and explained that the drop to RI in 2024 under the new methodology was not related to student numbers but due to the removal of the benefit of having no loans.

Mr Belfourd proposed that the return and commentary be approved for signing by Mr Thompson, Accounting Officer, and filing with the ESFA by 31st July 2022.

The proposal was accepted and the return duly approved unanimously.

- 14.2.4. **“Financial Regulations” and “Travel & Subsistence Policy”, for 2022 – 2023 to take effect on 1st August 2022:** On behalf of the committee, Mr Belfourd proposed both policies, included in the papers, for ratification and this was **unanimously, duly approved.**
- 14.2.5. **“Treasury Management Policy” for 2022 – 2023:** Mr Belfourd proposed the policy, included in the papers for the meeting, for approval. **Approved unanimously.**
- 14.2.6. Mr Belfourd referred to the ESFA governors’ dashboard report which had been circulated with the April 2022 monthly college accounts and reminded fellow governors of their responsibility to be informed and aware of the college financial position. Mr Sheta reminded governors to direct any questions on the accounts, when they are circulated, to Mr Belfourd.

The committee would meet next on Tuesday 20th September 2022.

14.3. Curriculum Standards & Quality Committee had met remotely on 14th June 2022, chaired by Ms Rowe: Draft minutes had been received in the papers for this meeting. Ms Rowe commented that the system of scrutinising the Quality Improvement Plan with focused questions, many submitted in advance of the meeting, had led to a fulsome meeting.

The committee would meet next on Tuesday 18th October 2022.

14.4. Appeal Committee: had not met since previous GB meeting

14.5. Remuneration Committee had met remotely on 13th June 2022, chaired by Mr Ebele. The committee had received performance reviews reports on the two Senior Post Holders, the Principal and the Clerk to the Governors. Recommendations arising from the review of salary and benefits were forwarded to the Chair of the F&R Committee for an affordability review. Mr Belfourd confirmed that the recommended salary increases had been reported to him and agreed to be within the budgeted amount at the F&RC meeting.

14.6. Governance Committee had met remotely on 7th June 2022, chaired by Mr Sheta. Mr Sheta reported that the meeting had:

- 14.6.1. Reviewed the draft Strategic Plan for 2022 – 2025 as brought forward to this meeting
- 14.6.2. Continued to debate and monitor developments with Academisation and in particular as they relate to SFX. Academisation will remain a standing item on the agenda for the committee and the Governing Body.
- 14.6.3. Considered the Catholic Life of the College and agreed that the dates of college and Diocesan Masses would be circulated to governors to encourage attendance. Mr Sheta emphasised the importance of governor attendance if relevant and possible. He would attend the Diocesan Start of Year Mass on Friday 30th September, 10.45am – a reminder would be circulated to all governors in early September when numbers were due to be submitted to the Education Commission.
- 14.6.4. Continued consideration of how and when to commission the external review of governance which is now a funding requirement. The guidance has been published. AoC has produced its commercial offer brochure. SFCA is expected to enter the market to provide reviews too.
Mr Barber commented that there had been some confusion about the reviewer having appropriate understanding of Catholic Sixth Form Colleges.
- 14.6.5. Agreed the draft schedule of dates and business to be agreed at this meeting. The recommendation of the committee was to continue remote meetings for committees with face to face for the three main full GB meetings, focus morning and quality day.
- 14.6.6. Agreed an outline programme for focus morning to include meeting the Chaplain; Catholic life and mission, training for inspections (Ofsted and Catholic Schools)
- 14.6.7. Reviewed ongoing recruitment of governors including foundation and parent governor vacancies.

The Committee would meet next on Thursday 3rd November 2022

15. GOVERNANCE:

15.1. Academisation: It was agreed that this had been fully discussed in earlier items.

15.2. Safeguarding Responsibility Ms Bainbridge, governor with oversight, had endorsed Mr Graham's report earlier in the meeting. She receives minutes of the Safeguarding team meetings.

15.3. Committees: Mrs Lewis highlighted that members would be needed on the F&R and Audit committees and would work with the chairs to identify governors (new and current) with appropriate skills to fill the gaps.

15.4. Governor vacancies: Mrs Lewis updated the Board – a candidate was currently in the process of being appointed to fill one of the two foundation governor vacancies; there would be a further vacancy in October when Mr Vianello stood down. An election would be held early in the autumn term to find a teaching staff governor and an expression of interest was being followed up in the search for a parent governor.

15.5. Tracking against Governance Improvement Plan: Mrs Lewis introduced the RAG rated tracking report, included in the papers for the meeting, which showed progress in the three areas identified for development.

15.6. Governor Training & Development Opportunities: Mrs Lewis described the main on-demand programmes available: SFCA Webinar series (recordings available); Diocesan Firm Foundations (sign up on Education Commission website); CES *Formatio* induction programme and ETF /AoC Governance Development Programme

ACTION: Mrs Lewis to circulate a summary with links.

15.7. Governors Focus & Self-Assessment morning / day: Date confirmed as Saturday 8th October 2022 from 9am commencing with a liturgy in the chapel and concluding with a light lunch. The programme would include input from the Chaplains; the Catholic life and mission of the college; preparation for inspections - Catholic Schools and Ofsted – and evaluation of governance in 2021 – 2022.

15.8. Governor Engagement: Governors who had attended / participated in meetings / conferences / online development gave their feedback on these activities:

Mr Thomas spoke about the recent Geography A Level workshop he had designed and delivered which had been well received and valued. He encouraged governors to consider how they might do a session alongside teachers.

Mr Thompson referred to a question Mr Thomas had raised at CSQ committee about the extent to which softer skills would be taken into account in the enhanced inspection focus on meeting the skills agenda. It was acknowledged that the Duke of Edinburgh scheme would link well in developing soft skills.

Mr Belfour had attended an Academies annual update event hosted by external audit firm, Buzzacott with Stone King law firm. He had taken the opportunity to have a conversation with the Partner responsible for the college external audit, Catherine Biscoe.

Ms Rowe reported her link governor visit to the Business Studies department on 22nd June during which she had visited the Business Hub and chatted informally with students (including the student governors) and staff about how the year had gone for them. She had discussed the careers week and encouraged governors to be actively involved in future events by talking about their own career paths and suggested that voluntary organisations could be invited to take part. Ms Rowe reminded governors to complete and submit the post link visit form as a good record to evidence the engagements

16. SCHEDULE OF DATES & BUSINESS for 2022 – 2023: the dates and schedule of business for meetings in the academic year, 2022 – 2023, included in draft in the papers for the meeting, were confirmed and ratified.

ACTION: Dates for student forum days to be decided and published. Mrs Lewis / Ms Foan.

17. **SUMMARY EVALUATION OF MEETING:** Governors were unanimous in their satisfaction that the information received and all decisions taken at this meeting had been centred on improving the experience and levels of achievement of students at St Francis Xavier college in a safe, healthy environment that embraces the catholic ethos and mission and values of the college, the prevent duty and promotes equality, diversity, dignity & inclusion.
18. **CHAIR'S CLOSING REMARKS:** Mr Nader announced that his election as the London Region Governor member of the SFCA Council <https://www.sixthformcolleges.org/387/council-amp-committees> had been confirmed.
19. **ANY OTHER BUSINESS.** There was none.

The Governing Body would meet next on Tuesday 15th November 2022 and Thursday 8th December 2022.

The meeting closed at 8.24pm

SIGNED: _____

DATE: _____

sfx.ac.uk/the-governing-body