

MEETING OF THE FULL GOVERNING BODY

Tuesday 4th July 2023

6pm – 8.30pm

**To be held in St Francis Xavier College
(refreshments from 5.30pm)**

College mission statement:

St Francis Xavier Sixth Form College is an inclusive educational community rooted in the Catholic faith, that has Christ at its centre. Our aim is to provide a broad curriculum which emphasises the pursuit of excellence and focuses on career preparation, leadership and service to others. We are committed to preparing the whole person to lead a life of purpose and success in a just and sustainable world.

March 2022

AGENDA

Governors:

Mr Nader Sheta, Foundation Governor, Chair of Govenors
Ms Kate Bainbridge, Co-opted Governor
Mr Michael Belfour, Foundation Governor, Vice Chair of Governors
Mr Paul Barber, Foundation Governor
Mr Dave Navarro, Foundation Governor
Mr Somayina Ebele, Foundation Governor
Ms Bernadette Meire – Foundation Governor
Mrs Sarah Medicoff, Foundation Governor
Mr Keni Thomas, Foundation Governor
Mr Graham Thompson, Principal
Mr Aaron Takyi, Staff Governor (teaching)
Mr Chukwuweta Uraih, Foundation Governor
Mrs Eve Preece, Staff Governor (non-teaching)
Mr Tom Posnic-Boyce, Student Governor 2022-23
Mr Joshua Manduvi, Student Governor 2022-23
Ms Virginie Ramond, Parent Governor
Ms Paddy Rowe – LA Governor

New student governors

Invited to attend:

Ms Karen Foan, Associate Principal, Curriculum
Mr Ciaran Graham, Associate Principal, Ethos and Student Welfare
Ms Clare Baskott, Clerk to the Governors

| | | PAPER |
|--------|--|-------|
| 6pm | <p>1. OPENING PRAYER</p> <p>2. INTRODUCTIONS / MEMBERSHIP OF THE GOVERNING BODY</p> <ul style="list-style-type: none"> • Welcome to Governors • Student Governors: Nominated to be formally appointed for one year: TBC • Farewell to: Students. Mr Tom Posnic-Boyce and Mr Joshua Manduvi <p>3. APOLOGIES FOR ABSENCE:</p> <p>4. DECLARATION OF INTERESTS: Any interests in items of business should be disclosed before the meeting commences, please.</p> <p>5. MINUTES OF PART ONE and PART TWO of THE MEETING HELD ON 21st MARCH 2023</p> <p>6. MATTERS ARISING (other than covered by agenda items):</p> <ul style="list-style-type: none"> • Review of confidential minutes 8th December 2022 <p>7. REVIEW OF ACTIONS CARRIED FROM PREVIOUS MEETINGS: Covered in the agenda</p> <p>8. INFORMATION / DATA / COMMUNICATED SINCE MARCH 2023 MEETING:</p> <ul style="list-style-type: none"> • Monthly Management Accounts & ESFA Dashboard report: March, April, May 2023 <p>9. CHAIRS ACTION:</p> | YES |
| 6.15pm | <p>10. PRINCIPAL'S REPORT TO GOVERNORS incorporating Including reports on Freedom of Information and GDPR activity and compliance</p> <p>Governors are invited to submit questions on the report (via the Clerk) in advance of the meeting – by 4.30pm on Monday 3rd July 2023</p> | YES |

| | | |
|--------|--|---|
| 7.00pm | <p>11. SAFEGUARDING, CATHOLIC INSPECTION and EDI: Mr Ciaran Graham, Associate Principal, Ethos and Student Welfare</p> | |
| 7.20pm | <p>12. STUDENT GOVERNORS' REPORT: Mr Tom Posnic-Boyce and Mr Joshua Manduvi</p> | |
| 7.30pm | <p>13. ORAL REPORTS FROM GOVERNORS COMMITTEES:</p> <p>13.1 Audit committee (met remotely on 16th May 2023): Draft minutes included in the papers for this meeting will be taken as read. Matters requiring decision / approval will be presented by the chair of the committee to include:</p> <ul style="list-style-type: none"> • Board Assurance Framework and • Whistleblowing Policy for approval. <p>13.2 Finance and Resources Committee (met remotely on 20th June 2023): Draft minutes included in the papers for this meeting will be taken as read. Matters requiring decision / approval including the financial forecast will be presented by the chair of the committee, to include</p> <ul style="list-style-type: none"> • CFFR (College Financial Forecasting Return) and budget • Updated Financial Regulations and associated policies • Annual Health & Safety report • Treasury Management Policy for approval. <p>13.3 Curriculum Standards & Quality Committee (met remotely on 13th June 2023): Draft minutes included in the papers for this meeting will be taken as read. Matters requiring decision / approval will be presented by the chair of the committee.</p> <p>13.4 Appeal Committee: has not met since previous GB meeting</p> <p>13.5 Remuneration Committee (met remotely on 6th June 2023) to note that the committee met, chaired by Mr S Ebele and received reports and performance reviews as required and has reported to Chair of F&RC for budget.</p> <p>13.6 Governance Committee (met remotely on 8th June 2023) Draft minutes included in the papers for this meeting will be taken as read.</p> <p>Matters for report or requiring decision / approval will be presented by the chair of the committee to include:</p> <ul style="list-style-type: none"> • Accountability agreement | <p>YES</p> <p>YES</p> <p>YES</p> <p>YES</p> <p>YES</p> <p>YES</p> <p>YES</p> <p>YES</p> <p>YES</p> <p>YES</p> |

| | | |
|--------|--|-----|
| | | |
| 7.50pm | <p>14. GOVERNANCE:</p> <ul style="list-style-type: none"> • Academisation • Safeguarding Responsibility to receive any report / update from the governor with oversight, Ms Kate Bainbridge • Committees: to review membership • Governor vacancies • Tracking against Governance Improvement Plan • Governor Training & Development Opportunities • Governors Focus & Self-Assessment morning /day: to confirm Saturday 7th October 2023 • Governor Engagement: feedback from governors on attendance at / participation in meetings / conferences / online development | YES |
| 8.10pm | <p>15. SCHEDULE OF DATES & BUSINESS for 2023-2034: to affirm dates and ratify the schedule of business.</p> | YES |
| 8.15pm | <p>16. Are Governor satisfied that all information received and all decision taken at this meeting have been centred on improving the experience and levels of achievement of student at St Francis Xavier College in a safe, healthy environment that embraces the Catholic ethos and missions and values of the college, the PREVENT Duty and promotes Equality, Diversity, Dignity and Inclusion?</p> <p>17. CHAIR'S CLOSING REMARKS:</p> <p>18. ANY OTHER BUSINESS</p> <p>19. CLOSE OF MEETING AND CLOSING PRAYER</p> | |

**Date of next meeting of the full Board of Governors:
DATE Tuesday 7th or 14th December 2023 in college**

Focus Morning: Saturday 7th October 2023 at 9am

1. AGENDA for MEETING OF THE FULL BOARD OF GOVERNORS Tuesday 4th July 2023

sfx.ac.uk/the-governing-body