

**Tuesday 20th June 2023 at 5.30pm
Remote Online Meeting**

AGENDA

Members:

Mr Michael Belfound – Chair of the Committee/Foundation Governor
 Mrs Sarah Medicoff - Foundation Governor
 Mrs Eve Preece – Staff Governor (support staff)
 Mr Nader Sheta – Chair of Governors/ Foundation Governor
 Mr Graham Thompson – Principal

Invited to attend:

Ms Clare Baskott - Clerk to Governors
 Mr Ciaran Graham – Associate Principal (Observer)
 Mrs Margaret Searle - Director of Finance & Resources

5.30pm	1 2 3	Opening Prayer Apologies for absence Declarations of Interests
5.35pm	4 4.1 4.2	Minutes of previous meeting, 21st February 2023: for review and agreement for signing (<i>in papers</i>) Matters Arising for this meeting not on the agenda. To review the Committee’s Terms of Reference (routine review)
5.40pm	5 5.1 5.2	Premises and Accommodation Reports and plans: Mr Graham Thompson Insurance update: Mrs Margaret Searle – verbal update
5.55pm	6	Annual Health and Safety Report: Mr Graham Thompson
6pm	7	SFX Corporate Services Limited: Report from SFX Corporate Services Board meeting, 6th June 2023.

6.05pm	8	Financial:
	8.1	Monthly Commentary Accounts and Cashflow (accounts up to and including 30 th April 2023, have been circulated to all governors since the last meeting)
	8.2	EFSA: Letter dated 29 th March 2023 Adrian Brook Financial Statements Review 2021 to 2022 and April Dashboard report
	8.3	Annual Strategic Conversation: to note any update and/or plans
	8.4	Financial forecast/plan
	8.5	College Financial Forecasting Return including College Budget for 2023/24 – Three-year template and supporting commentary for filing with the EFSA by 31 st July 2023. The Accounting Officer to make a declaration on the return which confirms that the Governing Body will approve the CFFR and that it supports the GB’s strategic objectives.
	8.6	Recommendations from the Remuneration Committee (to note that account has been taken in the budget for any recommendations arising) – covered under 8.4 and 8.5
	8.7	Funding update – covered under 8.4 and 8.5
	8.8	Staff pay awards update– covered under 8.4 and 8.5
	8.9	Treasury Management: Mrs Margaret Searle -covered in 8.10 and 8.11
	8.10	Monitoring Report (in papers)

	8.11	Policy review (in papers): Treasury Management Policy
	8.12	College Financial Regulations and Associated Policies: update and revision for 2023 – 2024 (in papers) for review and agreement to recommend to the FGB for approval.
	8.13	Rateable value – verbal update
	8.14	FMCE Improvement Plan: to note progress report reviewed by Audit Committee, 16 th May 2023
7:05pm	9	2023-24
	9.1	Schedule of meeting and Business draft for agreement
	9.2	Membership: Updates (if applicable)
	10	Committee review of effectiveness, membership and skills: online questionnaire for completion after the meeting
	10.1	Has the Committee identified any new or heightened risks to be advised to the Audit Committee for the risk register?
	11	Any Other Business
	12	Identification of confidential items
	13	Dates of meetings for 2023-24 for agreement confirmed in item 9. Tuesday 19 th September 2023 at 5:30pm Tuesday 14 th November 2023 at 6:00pm Tuesday 20 th February 2024 at 5:30pm Tuesday 18 th June 2024 at 5:30pm
	14	Close of meeting