

GOVERNORS AUDIT COMMITTEE

Tuesday 6th May 2025 at 5.30pm
Remote online meeting via Zoom

Governors:

Femi Adedeji – Parent Governor

Chiweta Uraih – Foundation Governor

Gabrielle Williams-Hamer – Co-opted Governor – Chair of the Committee

Invited to attend:

Clare Baskott – Clerk to the Governing Board

Paul Goddard – Scrutton Bland for items 8 and 9

Peter Mackereth - Partner, Buzzacott LLP, External Auditors for items 8 and 9

Bethan Pritchard –Scrutton Bland for items 8 and 9

Margaret Searle - Director of Finance and Resources

Graham Thompson - Principal

Agenda

| | | | Report | BAF / RISK |
|---------------|--|--|--------|--|
| 5.30pm | 1 2 3 4 5 6 | Standing opening items: Committee time with Auditors (if required) Opening Prayer and welcome Apologies for absence Declarations of Interests Minutes of meeting held on 13th February 2025, for review and approval Matters arising, not covered by agenda items: RM progress | Yes | |
| 5.45pm | 7 | Framework for auditors and reporting accountants of colleges – this replaces the previous Post 16 Audit Code of Practice note changes are listed on page 5. | Yes | 3 QUALITY 10 LEADERSHIP & GOVERNANCE |
| 6pm | 8 8.1 8.1.1 8.1.2 8.2 8.3 | Internal Audit Scrutton Bland: Presentation and review of Funding Assurance report and Learner Recruitment report Internal Audit Action Report To note that the Committee approved a four-day | | 1 STUDENT RECRUITMENT 3 QUALITY 10 LEADERSHIP & GOVERNANCE |

| | | | Report | BAF / RISK |
|---------------|--------------------------------|--|--------|--|
| | | audit of GDPR by email, following the previous meeting | | |
| 6.40pm | 9 9.1 9.2 9.3 | Regularity and Financial Statements Audits: Buzzacott: Audit plan for year ending 31 st July 2025 Regularity Self-Assessment process – to note that this will be completed in the autumn term Letter of engagement with Buzzacott | Yes | 3 QUALITY 10 LEADERSHIP & GOVERNANCE |
| 7pm | 10 10.1 10.2 | Risk Risk Register - Principal to present verbal report on key active internal controls and emerging risks Board Assurance Framework: Confirmation that the committee is satisfied that the controls are adequate, and the cycle of assurance reviews is effective to give the appropriate assurance to the Governing Body. | | ALL |
| 7:20pm | 11.1 11.2 | Policies: Whistleblowing Policy Anti-Fraud Policy | | 3 QUALITY 10 LEADERSHIP & GOVERNANCE 9 HR AND STAFFING |
| 7:30pm | 12 12.1 12.2 | Committee business: Timetable of meetings for 2025-26 Review of effectiveness and membership | | |
| | 13 13.1 13.2 13.3 | Standing closing items Any other business Date of next meeting: Tuesday 11th November 2025 at 5:30pm via Zoom Closing prayer | | |