

**Tuesday 18<sup>th</sup> June 2024 at 5.30pm  
Remote Online Meeting**

**Agenda**

**Members:**

Michael Belfourd – Chair of the Committee/Foundation Governor  
Sarah Medicoff - Foundation Governor  
Nader Sheta – Chair of Governors/ Foundation Governor  
Graham Thompson – Principal

**Invited to attend:**

Clare Baskott - Clerk to Governors  
Ciaran Graham – Associate Principal (Observer)  
Margaret Searle - Director of Finance & Resources  
David Wright – National Leader of Governance

Time	Item No	Item	Paper	BAF/RISK
<b>5.30pm</b>	1	<b>Opening Prayer and Welcome Welcome to David Wright – National Leader of Governance</b>		
	2	<b>Apologies for absence</b>		
	3	<b>Declarations of Interests</b>		
	4	<b>Notification of Any Other Business (notified to the Chair and Clerk prior to the meeting)</b>		
<b>5.35pm</b>	5	<b>Minutes of previous meeting, 20<sup>th</sup> February 2024:</b> for review and agreement	<b>Yes</b>	
	5.1	<b>Matters Arising</b> for this meeting not on the agenda		
<b>5.40pm</b>	6.1	<b>Premises/Estates Premises and Accommodation Report – Graham Thompson – Principal</b>	Yes	2. Funding and Finance
	6.2	To note the appointment of Princebuild UK Limited as the Principal Contractor for the W5 project (approved by the Committee by email)		1. Student recruitment and retention 7. Estates and H&S compliance
	6.2	<b>Insurance update</b> – Margaret Searle - Director of Finance & Resources		
<b>6.00pm</b>	7	Annual Health and Safety Report: – <b>Graham Thompson – Principal – for recommendation to the Full Governing Board</b>		7. Estates and H&S compliance
<b>6.15pm</b>	8	<b>Financial – Margaret Searle - Director of Finance &amp; Resources /Michael Belfourd – Chair of the Committee</b>		
	8.1	Monthly Commentary and Accounts – monthly accounts up to 30 <sup>th</sup> April 2024 have been uploaded to GovenorHub	Yes	2. Funding and Finance 10. Leadership and Governance

Time	Item No	Item	Paper	BAF/RISK
	8.2	Recommendations from the Remuneration Committee (to note that account has been taken in the budget for any recommendations arising) – covered under 8.3	No	2. Funding and Finance 10. Leadership and Governance
	8.3	College Financial Forecasting Return including College Budget for 2024/25 – Three-year template and supporting commentary for filing with the EFSA by 31 <sup>st</sup> July 2024 <b>for recommendation to the Full Governing Board</b> <i>The Accounting Officer will make a declaration on the return to confirm that the Governing Body will approve the CFFR and that it supports the GB's strategic objectives.</i>	Y	2. Funding and Finance 10. Leadership and Governance 1. Student recruitment and retention
	8.4	<b>Staffing update</b>		9 HR
	8.5	<b>Funding updates</b>		
	8.6	<b>Treasury Management</b> Treasury Management: Monitoring Report – <b>Margaret Searle - Director of Finance &amp; Resources</b>	Yes	2. Funding and Finance
	8.7	Treasury Management Policy (annual review) for recommendation to the Full Governing Board		2. Funding and Finance
	8.8	ESFA updates as applicable (letter and annual strategic conversation – tbc) and April Dashboard report		2. Funding and Finance 10. Leadership and Governance
	8.9	College Financial Regulations and Associated Policies: update and revision for 2024 – 2025 (in papers) for recommendation to the Full Governing Board		
	8.10	Rateable value – verbal update		2. Funding and Finance
	8.11	FMCE Improvement Plan: to note progress report reviewed by Audit Committee, 26 <sup>th</sup> February 2024		2. Funding and Finance 10. Leadership and Governance
<b>6:45pm</b>	9	<b>Accountability agreement update – Graham Thompson</b>	Verbal update	2. Funding and Finance 10. Leadership and Governance

Time	Item No	Item	Paper	BAF/RISK
<b>6:50pm</b>	10	<b>SFX Corporate Services Ltd – Margaret Searle</b> SFX Corporate board meetings: Tuesday 11 <sup>th</sup> June 2024	Verbal update	2. Funding and Finance
<b>7:30pm</b>		<b>Standing closing items</b>		
	11	<b>Committee review of effectiveness, membership, and skills:</b> online questionnaire for completion after the meeting		10. Leadership and Governance
	11.1	Has the Committee identified any new or heightened risks to be advised to the Audit Committee for the risk register?		
	12	<b>Any Other Business</b>		
	13	<b>Review and agree meeting dates and business for 2024/25</b>	<b>Yes</b>	
	14	<b>Identification of any confidential items</b> Confidential item: Risk Register update/IT		
	15	<b>Dates of next meeting:</b> 17 <sup>th</sup> September 2024 at 5:30pm 12 <sup>th</sup> November 2024 at 6:30pm 18 <sup>th</sup> February 2025 at 5:30pm 17 <sup>th</sup> June 2025 at 5:30pm		
	16	<b>Close of meeting</b>		