

**Tuesday 12th November 2024 at 5.30pm
To be Held of Zoom**

Agenda

Members:

Gabrielle Williams Hamer – Chair of the Committee/Foundation Governor
Dave Navarro – Foundation Governor
Chukwuweta Uraih - Foundation Governor

Invited attendees:

Clare Baskott – Clerk to Governors
Catherine Biscoe - Partner, Buzzacott LLP
Graham Thompson - Principal
Margaret Searle - Director of Finance and Resources

Item no	Details	Paper
1	Committee time with the Auditors – if required	
2	Welcome and Opening Prayer – Chair of the Committee	
3	Apologies for absence - Chair of the Committee	
4	Notification of any updated pecuniary and business interests or items relating to the agenda - Chair of the Committee	
5	Minutes of the meeting held on 7th May 2024 for review and approval - Chair of the Committee	Y
6	Matters Arising - Chair of the Committee	
7	Regularity Audit Self-Assessment 2023-24 - Chair of the Committee Committee to formally receive the final version of the completed questionnaire as submitted to the auditor.	Y

8	Internal Audit: College Action Report: Director of Finance and Resources	Y
9	Risk Management – Principal a To receive the updated Risk Register and policy b Principal to present verbal report on key active and emerging risks.	Y
10	Internal Audit: Assessment of internal control/audit assignments	
11	Specification for Internal Audit 2024/25, reports to include: 11.1 Learner Recruitment 11.2 Funding Assurance	
12	Board Assurance Framework: To confirm that the framework reviewed in Summer 2024, approved by the Governing Board (in papers) provides assurance in conjunction with the IAS assignments for end of year financial statements 2023-24.	Y
13	Audit Committee Annual Report to Governors for 2023-24: For discussion and agreement. Audit Committee members are asked to consider specifically whether the report reflects all the activities that the committee has or should be carrying out; including the audit plans and levels of assurance in place. This report will be filed with the ESFA. There is no annual opinion from IAS.	Y
14	To receive an update on any enrolment issues and any actions taken to mitigate the issues will be included – Verbal update	
15	Any Other Business	
16	Date of Next meeting: Tuesday 4 th February 2025 at 5:30pm	

This items below will be taken in the joint session with the Finance and Resources Committee and the Governing Body at 6:30pm.

- 1.** FMCE: To note the completed non-mandatory self-evaluation for 2023-24: Director of Finance and Resources
- 2.** Financial Statements for year ended 31st July 2024, to be presented by Buzzacott, Financial Statements, Auditors
- 3.** Post-Audit Management Report for 2023-24 including Regularity
- 4.** Letter of Representation