

St FRANCIS XAVIER 6th FORM COLLEGE

MEETING OF THE FULL BOARD OF GOVERNORS

Wednesday 22nd March 2017 at 5.30pm for 6.00pm to 8.30pm

To be held in the Board Room (adjoining the staff room)

AGENDA

In attendance:

Mr C Graham, Associate Principal, Ethos
Mr G Thompson, Associate Principal, Curriculum
Mr A Taylor, Strategic Director Financial & Physical Resources

6pm	1. OPENING PRAYER
	2. APOLOGIES FOR ABSENCE: Mr R Vianello
	3. MEMBERSHIP OF GOVERNING BODY 3.1. To welcome Fr Gerry O'Shaughnessy appointed Foundation Governor on 3 rd February 2017 to a four year term of office 3.2. To welcome Ms Sharon Bannister, Parent Governor appointed 8 th December 2016 to a two year term of office 3.3. To note the end of current term of office on 9 th June 2017 of Mr Michael Belfourd (seeking re-appointment) and Miss Francesca Doran, foundation governors
6.05pm	4. SAFEGUARDING, CHAPLAINCY & THE LIFE OF THE COLLEGE: Mr C Graham, Associate Principal.
6.30pm	5. MINUTES OF PREVIOUS MEETINGS: 5.1. 8th December 2016: <i>in the papers</i> and previously circulated 26 th January 2017 5.2. Review of Confidential Minutes: The minutes of the confidential part two of 4 th December 2012 remain confidential as they contain reference to two specific individuals.
	6. MATTERS ARISING (if not covered by agenda items)
	7. REVIEW OF ACTIONS CARRIED FROM PREVIOUS MEETINGS: 7.1. Governors newsletter
	8. INFORMATION / DATA COMMUNICATED SINCE DECEMBER 2016 MEETING: <ul style="list-style-type: none"> • Monthly Management Accounts November 2016 – February 2017 incl • 26th Jan 2017 Draft minutes, full Board held 8th December 2016 • 9th Feb 2017 Communique from CES re academisation for RC SFCs
	9. CHAIR'S REPORT /ACTION:
6.40pm	10. STUDENT GOVERNORS' REPORT
6.50pm	11. PRINCIPAL'S REPORT TO GOVERNORS <i>in papers</i>
7.20pm	12. AREA BASED REVIEWS: Confirmation of outcome and availability of report.



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7.25pm	<p>13. ORAL REPORTS FROM GOVERNORS COMMITTEES: (See appendices A, B & C and draft minutes for details)</p> <p>13.1. Audit committee (28th February 2017) <i>Draft Minutes published</i></p> <p>13.2. Finance and Resources Committee (7th March 2017)</p> <p>13.3. Curriculum Standards & Quality Committee (23rd Feb 2017) <i>Draft Minutes published</i></p> <p>13.4. Appeal Committee: has not met</p> <p>13.5. Remuneration Committee: has not met</p>
7.55pm	<p>14. GOVERNANCE:</p> <p>14.1. Committees: Ongoing review in response to recommendations of ERG¹ (July 2016) (<i>current committee membership & ERG report in papers</i>)</p> <p>14.1.1. To establish and agree terms of reference for Search & Governance Committee. <i>Draft ToR in papers</i></p> <p>14.1.2. To review and agree membership of CSQ Committee: Mr Garvey</p> <p>14.1.3. Membership of F&R Committee – potential vacancy</p> <p>14.2. Role description for Chair of Governors: action point from previous meeting</p> <p>14.3. Confirmation of date for Remuneration Committee, Summer 2017</p> <p>14.4. Processing of DBS clearance applications for Governors: Clerk to advise</p> <p>14.5. Email addresses for governors: discussion arising from Clerk’s SFCA² conference</p> <p>14.6. Dates of full governing body meetings for 2017 – 18: suggested provisional schedule to include possible re-ordering of Audit & F&RC</p> <p>14.7. Governor Engagement: Feedback from meetings / conferences:</p> <p>14.7.1. Paddy Rowe: AoC Governance Summit (1st March) & AoC Preparing for Inspection Webinar (7th March)</p>
8.15pm	<p>15. ANY OTHER BUSINESS</p>
8.20pm	<p>16. ARE GOVERNORS SATISFIED THAT THE INFORMATION RECEIVED AND ALL DECISIONS TAKEN AT THIS MEETING ARE CENTRED ON IMPROVING THE EXPERIENCE AND LEVELS OF ACHIEVEMENT OF STUDENTS AT St FRANCIS XAVIER COLLEGE IN A SAFE ENVIRONMENT THAT EMBRACES THE PREVENT DUTY AND PROMOTES EQUALITY, DIVERSITY & INCLUSION?</p>

Refreshments will be available from 5.30pm in the staff room

Date of next meeting of the full Board of Governors: Tuesday 11th July 2017

¹ External Review of Governance

² Sixth Form Colleges Association



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