

St FRANCIS XAVIER 6th FORM COLLEGE

MEETING OF THE FULL GOVERNING BODY

Tuesday 5th July 2022

6pm – 8.30pm

To be held in St Francis Xavier College
(refreshments from 5.30pm)

College mission statement:

St Francis Xavier Sixth Form College is an inclusive educational community rooted in the Catholic faith, that has Christ at its centre. Our aim is to provide a broad curriculum which emphasises the pursuit of excellence and focuses on career preparation, leadership and service to others. We are committed to preparing the whole person to lead a life of purpose and success in a just and sustainable world.

March 2022

AGENDA

In attendance:

Mr C Graham, Associate Principal, Ethos and Student Welfare
Ms K Foan, Associate Principal Curriculum & Quality
Mrs E Lewis, Clerk to the Governors

		PAPER
6pm	<ol style="list-style-type: none"> 1. OPENING PRAYER 2. INTRODUCTIONS / MEMBERSHIP OF THE GOVERNING BODY <ol style="list-style-type: none"> 2.1. Welcome to: <ol style="list-style-type: none"> 2.1.1. Student Governors: Nominated to be formally appointment for one year: 2.2. Farewell to: <p>Ms Rachel Clark, Staff Governor – retiring Ms Joela Quartey and Mr Roberto Lagnado, Student Governors – end of term of office</p> 2.3. To note resignation of Mrs Kerry Taylor, 6th May 2022 2.4. To note Mr Richard Vianello, Foundation Governor – term will end 27th October 2022 3. APOLOGIES FOR ABSENCE: Ms R Clark 4. DECLARATION OF INTERESTS: Any interests in items of business should be disclosed before the meeting commences, please. 5. MINUTES OF PART ONE and PART TWO of THE MEETING HELD ON 22nd March 2022 – (Copy in papers. Previously circulated 3rd May 2022) For review, agreement and signing 6. MATTERS ARISING (other than covered by agenda items): <ol style="list-style-type: none"> 6.1. Duke of Edinburgh Scheme 7. REVIEW OF ACTIONS CARRIED FROM PREVIOUS MEETINGS: 	<p>YES</p>

	<p>8. INFORMATION / DATA / COMMUNICATED SINCE MARCH 2022 MEETING:</p> <ul style="list-style-type: none"> • Monthly Management Accounts & ESFA Dashboard report: March, April, May 2022 • SFCA Governance webinar invitations and recordings • Maximilian March, April, May 2022 editions • 20th June 2022 invitation to “No Place for Racism and Catholic Social Teaching for Governors” Diocesan conference • 19th May 2022 RSM FE Skills seminar invitation • 3rd May 2022 draft minutes, GB meeting <p>9. CHAIRS ACTION:</p>	
6.15pm	<p>10. PRINCIPAL’S REPORT TO GOVERNORS incorporating Including reports on Freedom of Information and GDPR activity and compliance</p> <p>Governors are invited to submit questions on the report (via the Clerk) in advance of the meeting – by 4.30pm on Monday 4th July 2022</p>	YES
	11. STRATEGIC PLAN 2022 - 2025	YES
7.00pm	12. SAFEGUARDING, CATHOLIC INSPECTION and EDI: Mr C Graham	
7.20pm	13. STUDENT GOVERNORS’ REPORT: Ms J Quartey and Mr R Lagnado	
7.30pm	<p>14. ORAL REPORTS FROM GOVERNORS COMMITTEES:</p> <p>14.1. Audit committee (met remotely on 17th May 2022): Draft minutes included in the papers for this meeting will be taken as read. Matters requiring decision / approval will be presented by the chair of the committee.</p> <p>14.2. Finance and Resources Committee (met remotely on 21st June 2022): Draft minutes included in the papers for this meeting will be taken as read. Matters requiring decision / approval including the financial forecast will be presented by the chair of the committee, to include CFFR (College Financial Forecasting Return); updated Financial Regulations and Annual Health & Safety report for approval.</p> <p>14.3. Curriculum Standards & Quality Committee (met remotely on 14th June 2022): Draft minutes included in the papers for this meeting will be taken as read. Matters requiring decision / approval will be presented by the chair of the committee.</p> <p>14.4. Appeal Committee: has not met since previous GB meeting</p> <p>14.5. Remuneration Committee (met remotely on 13th June 2022) to note that the committee met, chaired by Mr S Ebele and received reports and performance reviews as required and has reported to Chair of F&RC for budget.</p> <p>14.6. Governance Committee (met remotely on 7th June 2022) Matters for report or requiring decision / approval will be presented by the chair of the committee.</p>	<p>YES</p> <p>YES</p> <p>YES</p> <p>YES</p>

7.50pm	<p>15. GOVERNANCE:</p> <p>15.1. Academisation</p> <p>15.2. Safeguarding Responsibility to receive any report / update from the governor with oversight, Ms K Bainbridge</p> <p>15.3. Committees: to review membership</p> <p>15.4. Governor vacancies</p> <p>15.5. Tracking against Governance Improvement Plan</p> <p>15.6. Governor Training & Development Opportunities</p> <p>15.7. Governors Focus & Self-Assessment morning / day: to confirm Saturday 8th October 2022</p> <p>15.8. Governor Engagement: feedback from governors on attendance at / participation in meetings / conferences / online development To include presentation by Mr K Thomas, foundation governor, on his recent Geography A Level workshop.</p>	<p>YES 15.3</p> <p>YES 15.5</p>
8.10pm	<p>16. SCHEDULE OF DATES & BUSINESS for 2022 – 2023: to affirm dates and ratify the schedule of business.</p>	<p>YES</p>
8.15pm	<p>17. ARE GOVERNORS SATISFIED THAT THE INFORMATION RECEIVED AND ALL DECISIONS TAKEN AT THIS MEETING HAVE BEEN CENTRED ON IMPROVING THE EXPERIENCE AND LEVELS OF ACHIEVEMENT OF STUDENTS AT St FRANCIS XAVIER COLLEGE IN A SAFE, HEALTHY ENVIRONMENT THAT EMBRACES THE CATHOLIC ETHOS and MISSION and VALUES OF THE COLLEGE, THE PREVENT DUTY AND PROMOTES EQUALITY, DIVERSITY, DIGNITY & INCLUSION?</p> <p>18. CHAIR'S CLOSING REMARKS:</p> <p>19. ANY OTHER BUSINESS</p>	

**Date of next meeting of the full Board of Governors:
Thursday 8th December 2022 (tbc) in college**

Focus Morning: Saturday 8th October 2022 in college

sfx.ac.uk/the-governing-body