

Tuesday 15th November 2022 at 6pm
To be held remotely via ZOOM video conferencing

AGENDA

IN ATTENDANCE:

Mrs M Searle, Director of Finance & Resources
 Mrs C Biscoe, / Mr D Wallis, Buzzacott LLP for item 1
 Mr C Graham, Associate Principal – observing
 Mrs E Lewis, Clerk to the Governors

		BAF / RISK REF (summer 2021)
c6pm	<p>1. THIS ITEM TO BE TAKEN IN JOINT SESSION WITH THE AUDIT COMMITTEE AND GOVERNING BODY</p> <p>1.1. FMCE¹: to note completed non-mandatory self-evaluation for 2021 - 2022: Mrs Searle. (<i>in papers</i>)</p> <p>1.2. Financial Statements for year ended 31st July 2022 to be presented by Buzzacott, Financial Statements Auditors:</p> <p>1.2.1. Report & Financial Statements (Consolidated Accounts) for year ended 31st July 2022 (<i>draft in papers</i>)</p> <p>1.2.2. Post - Audit management report for 2021 – 2022 including Regularity (<i>draft in papers</i>)</p> <p>1.2.3. Letter of Representation</p>	2, 10 funding & finance, leadership & governance
Members of the Audit Committee and Auditors leave the meeting.		
6.35pm	2. Opening Prayer	
	3. Apologies:	
	4. Welcome: Mrs E Preece, Staff Governor (non-teaching) and Ms S Medicoff (non-governor member co-opted to committee pending appointment as foundation governor)	
	5. Election of Chair of Committee (two year term of office)	
	6. Declarations of Interest	
6.40pm	<p>7. Minutes: Meeting held on 20th September 2022 (<i>in papers & previously circulated 17th October 2022</i>) for agreement and signing.</p> <p>8. Action Points from previous meeting:</p> <p>9. Matters Arising: other than agenda items:</p>	

¹ Financial Management Control Evaluation

6.45pm	<p>10. Accommodation, Premises project reports and plans: Mr Thompson</p> <p>10.1. Update report (<i>in papers</i>)</p> <p>10.2. Annual Review of Health & Safety Policy (<i>in papers</i>) for review and recommendation to Governing Body for approval</p>	2, 7, (Funding & finance; Estates and H&S compliance)
7pm	<p>11. Financial update: Mrs Searle</p> <p>11.1. Monthly Commentary; Accounts and Cashflow (September 2022 accounts circulated 17th October 2022)</p> <p>11.2. Funding - Financial Projections: review and update of financial plan. (<i>in papers</i>)</p> <p>11.3. Treasury: Mrs Searle (<i>report in papers</i>)</p> <p>11.4. Student Council (“Student’s Union”) Financial Report– presentation of accounts for 2021 – 2022 (<i>in papers</i>).</p> <p>11.5. ESFA confirmation of CFFR 2022 to 2024 & Financial Dashboard October 2022 (<i>in papers – dated 25th October 2022</i>)</p> <p>11.6. ESFA Annual Strategic Conversation, update</p>	2 (funding & finance)
	<p>12. Student Roll and Recruitment: Mr Thompson: Verbal report (including Open Day arrangements) (<i>enrolment data in papers</i>)</p>	1; 2 (Student Recruitment; funding & finance)
7.25pm	<p>13. SFX Corporate Services Ltd: Mrs Lewis</p> <p>13.1. Report / Business Plans update (<i>in papers</i>)</p> <p>13.2. To note the end of year (to 31st July 2022) report and accounts signed 3rd November 2022</p>	2 (funding & finance)
7.30pm	14. Staff Cost of Living Rises: Mr Thompson: To be advised of any updates	9 (HR)
7.35pm	<p>15. Professor Keohane Memorial Fund / Prize £300 award:</p> <p>15.1. Endorsement of nominee(s) for recommendation to full Board.</p>	
7.40pm	16. Risk Management: Have governors identified any new risks or modifications to existing risks on the register?	Risk Management
7.45pm	17. Any other business	
	18. Date of next meeting: Tuesday 21 st February 2023	

Distribution:

Mr M Belfourd

Mr D Freeman

Mr G Thompson

Mr N Sheta

Mrs E Preece

Mrs M Searle

Mr C Graham

Ms S Medicoff