

**Tuesday 16<sup>th</sup> November 2021 at 6pm**  
**To be held remotely via ZOOM video conferencing**

**AGENDA**

**IN ATTENDANCE:**

Mrs M Searle, Director of Finance & Resources  
 Mrs C Biscoe, Partner, Buzzacott LLP for item 1  
 Ms L Raynes, Audit Manager, RSM Risk Assurance LLP for item 1  
 Mr C Graham, Associate Principal – observing  
 Mrs E Lewis, Clerk to the Governors

		<b>BAF / RISK REF (summer 2021)</b>
c6pm	<p><b>1. THIS ITEM TO BE TAKEN IN JOINT SESSION WITH THE AUDIT COMMITTEE AND GOVERNING BODY</b></p> <p>1.1. <b>FMCE<sup>1</sup>:</b> to note completed non-mandatory self-evaluation for 2020 - 2021: Mrs Searle. (<i>in papers</i>)</p> <p>1.2. <b>Financial Statements for year ended 31<sup>st</sup> July 2021 to be presented by Buzzacott, Financial Statements Auditors:</b></p> <p>1.2.1. Report &amp; Financial Statements (Consolidated Accounts) for year ended 31<sup>st</sup> July 2021 (<i>draft in papers</i>)</p> <p>1.2.2. Post - Audit management report for 2020 – 2021 including Regularity (<i>draft in papers</i>)</p> <p>1.2.3. Letter of Representation</p>	2, 14, 15, funding, governance, financial issues & controls
<b>Members of the Audit Committee and Auditors leave the meeting.</b>		
6.35pm	<b>2. Opening Prayer</b>	
	<b>3. Apologies:</b>	
	<b>4. Declarations of Interest</b>	
6.40pm	<p><b>5. Minutes: Meeting held on 21<sup>st</sup> September 2021 (<i>in papers &amp; previously circulated 1<sup>st</sup> October 2021</i>) for agreement and signing.</b></p> <p><b>6. Action Points from previous meeting:</b></p> <p><b>7. Matters Arising: other than agenda items:</b></p>	
6.45pm	<p><b>8. Accommodation, Premises and Resources: Mrs Searle</b></p> <p>8.1. Update report (<i>in papers</i>)</p>	9, 10, 12, 15 (H&S;

<sup>1</sup> Financial Management Control Evaluation

	<p>8.2. Formal confirmation of decision taken by email to withdraw from award from T-Level Capital fund in favour of award from Post-16 Capacity fund.</p> <p>8.3. Annual Review of Health &amp; Safety Policy (<i>in papers</i>) for review and recommendation to Governing Body for approval</p> <p>8.4. Consideration of the Diocesan “Occupation of School Premises” document (<i>in papers</i>)</p>	Estates; Finance; Non-core business
6.55pm	<p><b>9. Financial update: Mrs Searle</b></p> <p>9.1. <b>Monthly Commentary; Accounts and Cashflow</b> (September 2021 accounts circulated 27<sup>th</sup> October 2021)</p> <p>9.2. <b>Covid expenditure</b></p> <p>9.3. <b>Funding - Financial Projections: review and update of financial plan.</b> (<i>in papers</i>)</p> <p>9.4. <b>Treasury: Mrs Searle</b> (<i>report in papers</i>)</p> <p>9.5. <b>Student Council (“Student’s Union”) Financial Report— presentation of accounts for 2020 – 2021</b> (<i>in papers</i>).</p> <p>9.6. <b>ESFA confirmation of CFFR 2021 to 2022 &amp; Financial Dashboard October 2021</b> (<i>in papers – dated 25<sup>th</sup> October 2021</i>)</p> <p>9.7. <b>ESFA Early Intervention:</b> status update</p> <p>9.8. <b>College Bank Account</b></p>	15 Financial issues & controls
	<p><b>10. Student Roll and Recruitment: Mr Thompson:</b> Verbal report (including Open Day arrangements) (<i>enrolment data in papers</i>)</p>	1 Student Recruitment
7.15pm	<p><b>11. SFX Corporate Services Ltd: Mrs Lewis</b></p> <p>11.1. Report / Business Plans update (<i>in papers</i>)</p> <p>11.2. To note the end of year (to 31<sup>st</sup> July 2021) report and accounts signed 11<sup>th</sup> November 2021</p>	9 non-core activity
7.20pm	<p><b>12. Staff Cost of Living Rises: Mr Thompson:</b> To be advised of any updates</p>	6 HR
7.25pm	<p><b>13. Professor Keohane Memorial Fund / Prize £300 award:</b></p> <p>13.1. Endorsement of nominee(s) for recommendation to full Board.</p>	
7.30pm	<p><b>14. Risk Management:</b> Have governors identified any new risks or modifications to existing risks on the register?</p>	Risk Management
7.35pm	<p><b>15. Any other business</b></p>	
	<p><b>16. Date of next meeting:</b> Tuesday 22<sup>nd</sup> February 2022</p>	

**Distribution:**

Mr M Belfourd

Mr D Freeman

Mr G Thompson

Mr N Sheta

Ms R Clark

Mrs M Searle

Mr C Graham

Mrs K Taylor