

## GOVERNORS FINANCE & RESOURCES COMMITTEE

**Tuesday 24<sup>th</sup> September 2019 at 5.30pm in the meeting room, 075**  
[Refreshments will be available from 5pm in the meeting room]

### AGENDA

**IN ATTENDANCE:** Mrs Margaret Searle, Head of Finance  
Mrs Sally Plumb, Senior Business Manager  
Mr Ciaran Graham, Associate Principal (observing)

		BAF / RISK REF
5.30pm	<b>1. Opening Prayer</b>	
	<b>2. Apologies:</b>	
	<b>3. Declaration of interests</b>	
	<b>4. Minutes of F&amp;RC meeting held on 25<sup>th</sup> June 2019:</b> <i>(included in papers &amp; previously circulated 27<sup>th</sup> June 2019)</i> for agreement and signing.	
	<b>5. Matters Arising:</b> other than agenda items: 5.1. To confirm term of office of Vice-Chair of committee (item 5 in the minutes) 5.2. To confirm that the Travel and Subsistence Policy had been rolled over without change from the previous year and approved by the full governing body on 3 <sup>rd</sup> July 2019 (item 13.4.1 in the minutes). 5.3. Scheduling of additional meeting of full Governing Body to approve financial planning documents in January 2020 is pending further guidance (item 14 in the minutes) <b>6. Review of progress against action points</b> 6.1. Codes of Governance (Mrs Lewis)	12 Governance
5.40pm	<b>7. Accommodation &amp; Premises, project reports &amp; plans:</b> Mrs Plumb	10 Estates & Plant
5.50pm	<b>8. Financial update:</b> 8.1. Preliminary end of year position (2018 – 19) from Monthly Commentary and Accounts, July 2019 8.2. Funding - Financial update report. To include enrolment data for 2019 and to consider any variation or change to the financial plan / assumptions in the plan.	1. Funding 2. Student Recruitment
6.10pm	<b>9. Treasury Management:</b> 9.1. <b>Policy:</b> annual routine review. Mrs Searle 9.2. <b>Monitoring report.</b> Mrs Searle	13 Financial Issues & Controls
6.20pm	<b>10. Staff cost of living rises update:</b> Mrs Flannery 10.1. Teaching staff 10.2. Support staff	1 Funding 4 HR
6.25pm	<b>11. SFX Corporate Services Ltd: verbal update.</b> Mrs Plumb (Board has not met since previous meeting - next scheduled meeting is 7 <sup>th</sup> November 2019)	7 Non-Core Activity
6.30pm	<b>12. Risk Management:</b> Have governors identified any new risks or modifications to existing risks on the register?	Risk Management

6.35pm	13. <b>Any other business</b>	
6.40pm	14. <b>Date of next meeting:</b> Thursday 19 <sup>th</sup> November 2019, 6pm – jointly with Audit Committee to receive the Financial Statements and Regularity Audits reports. 15. <b>Review of effectiveness of meeting:</b> discussion and review of membership	12 Governance