

8th June 2020

Dear Parent/Carer of Saint Francis Xavier Student

We have been busy making plans for a safe return to College in week beginning 15th June 2020 and we now have a skeleton timetable in place which is being shared with students who are in the first year of advanced courses. We have spent considerable time putting in place strategies to control infection and operate in a socially distanced way, as per Government guidelines. We would ask that you support us in encouraging students to leave plenty of time to travel to College, to avoid crowded buses and wear the necessary masks required by London Transport. We can provide disposable masks and gloves here at the College. Students coming to College for teaching sessions need to arrive 15 minutes before the start of a teaching sessions so that we can screen temperatures and ensure that hands are sanitised following the journey to College. We shall not be able to provide refreshments on site during this period.

Students in the first year of advanced courses will receive some face to face teaching before the end of term. This will be as follows:

Week beginning 15th June 2020

Students pursuing A level courses (and A level courses with Applied Criminology) should attend on a split class basis of one and a half hours per course. Classes will be split (typically in half) and students will be advised by email of the precise times when they need to attend. If a student is pursuing three A levels, they will need to attend on 3 different days of the week for one and a half hours per day. They will not be required on the College site at any time other than for these sessions but continue to pursue College work remotely until the end of term on 3rd July 2020. You will be sent the exact times and locations of the session by College email.

Week beginning 22nd June 2020

Students pursuing Level 3 BTEC and UAL courses will receive an invitation to attend on one day of this week for one taught session. You will be sent the exact times and locations of the session by College email.

In the week beginning 29th June we plan to conduct remote, one to one tutorials with first year advanced students to make sure the university application process is well underway. Students would not be required to attend site during that week. To reiterate, the end of term for students is July 3rd which is Friday of that week.

Thank you for your patience during this period of lockdown. We are very keen to get the physical College up and running again and to resume face to face contact with our students. We have been very impressed with how the majority of students have responded to online working. The College extended community finds itself in a unique situation and is being tested in an unprecedented manner but I can reassure you that we have the utmost determination to keep the disruption to our students' education to a minimum and to ensure that they are not disadvantaged in completing advanced qualifications to the best of their ability by summer 2021.

If for any reason your son/daughter/charge will not be attending the nominated sessions, please leave a message on the absence line [Ring Switchboard on 02087726000 and you will be directed] to assist us in our safeguarding measures.

With kind regards



Stella Flannery
Principal